Reinstatement after Military Leave of Absence

Students who take a leave of absence due to a call to active duty and are in good standing are eligible to re-enroll. In such cases, service members should contact the Dean’s Office to verify the semester that they plan to return from their leave. Their records will then be reactivated and they may proceed to enroll in classes during the regular registration period. If the separation from the college was longer than five years, the applicant may need to resubmit all official transcripts and necessary credentials. There are no additional fees if the student has previously paid the enrollment deposit.

Return to Program

It is presumed the student will be eligible to return to the same program of study. The student should contact the program chair for the major if returning to the same program of study. If the student wishes to change to a different major, they should meet with the program chair of the new major and that chair will work with the Dean of the College to determine what substitutions may be necessary. The content of some programs may require that the student repeat previously passed courses to maintain currency in the field.

If the major is no longer available for any reason, the student should seek the assistance of the Dean of the College. The Dean will work with faculty to determine a suitable alternative major.